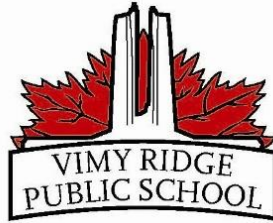


# VIMY RIDGE P.S.



***“MAKING HISTORY EVERY DAY”***

**2018-2019**

40 Telford Street, Ajax, ON. L1P 1W7 Tel: 905-668-6613 Fax: 905-668-7646

Principal: J. Cook Vice Principal: G. Davis

Administrative Assistants: D. MacDonald and S. Leclerc

**Our School Website:** <http://VimyRidge.ddsbschools.ca>

**Twitter:** @VimyRidgePS

**RESPECT, INTEGRITY,  
COURAGE, AND HONOUR**

***This agenda belongs to:***

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_

STUDENT NO. \_\_\_\_\_



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## WELCOME TO VIMY RIDGE

At Vimy Ridge Public School, we pursue a shared vision of excellence in citizenship and achievement. This will be accomplished by fostering leadership in all members of the school community; teachers, parents, and students. With a curriculum that embeds the qualities of teamwork, courage, responsibility and respect, we believe that all members of the community have the potential of being "everyday heroes", acting as powerful agents of change and making a significantly positive impact on our community and the world.

## THE SIGNIFICANCE OF VIMY RIDGE

The Battle of Vimy Ridge was the first time that all divisions of Canadian soldiers from across our country worked together as "everyday heroes" toward a common purpose. It is often said that Canada became a nation at Vimy Ridge; a nation characterized by strength, unity, commitment, honour and integrity. One of the primary reasons for the success of Canadians at Vimy Ridge, along with their will and strength of character, was their ingenuity and critical thinking. This resulted in success where others had failed.

Leadership, citizenship, commitment, perseverance, ingenuity and high performance are the hallmarks of Canada. The goal of Vimy Ridge P.S. will be to instill these qualities and values in each one of our students in efforts to prepare them for the challenges and opportunities that they will experience throughout their lifetime.

## SCHOOL HOURS

|               |                       |
|---------------|-----------------------|
| Entry         | 8:55 a.m.             |
| Classes begin | 9:00a.m.              |
| Lunch         | 11:45a.m. - 12:40p.m. |
| Entry         | 12:40 p.m.            |
| Classes begin | 12:45 p.m.            |
| Dismissal     | 3:30p.m.              |

## 2018-2019 SCHOOL YEAR CALENDAR

The school year will begin on Tuesday, September 4, 2018. The last day of elementary school classes is Thursday, June 27, 2019.

**Please note that this year there are no early dismissals.**

## SCHOOL HOLIDAYS:

|                   |                         |
|-------------------|-------------------------|
| Labour Day        | September 3, 2018       |
| Thanksgiving      | October 8, 2018         |
| December Vacation | December 24 – January 4 |
| Family Day        | February 18, 2019       |
| March Break       | March 8 - 15, 2019      |
| Good Friday       | April 19, 2019          |
| Easter Monday     | April 22, 2019          |
| Victoria Day      | May 20, 2019            |

## PROFESSIONAL ACTIVITY (P.A.) DAYS

|                   |               |
|-------------------|---------------|
| August 30, 2018   | April 5, 2019 |
| October 22, 2018  | June 7, 2019  |
| November 16, 2018 | June 28, 2019 |
| January 18, 2019  |               |

## DATES TO REMEMBER

|                           |  |
|---------------------------|--|
| Curriculum Night          | September 20, 2019                         |
| Parent Teacher Interviews | November 15 evening<br>November 16 morning |

## Report Cards

|                 |                   |
|-----------------|-------------------|
| Progress Report | November 14, 2018 |
| 1st Term Report | February 13, 2019 |
| Final Report    | June 26, 2019     |

## SCHOOL COMMUNITY COUNCIL:



The Vimy Ridge P.S. School Community Council exists to allow elected and appointed representatives from various groups within the school community to become more involved in educational issues at both the school and board levels. Working together, parents, staff, students and community members contribute to the life of our school for the benefit of our students.

The S.C.C. meets several times throughout the school year. All members of the school community are welcome to attend meetings as observers, and are encouraged to participate in S.C.C. activities. The council begins each year with nominations and elections during the month of September. Information from, and about, the S.C.C. can be found in the school newsletter, on the SCC Information Board and on the school website.

This year our SCC will be running our Pizza lunches which will happen each Friday. You can purchase lunches by going to [www.healthyhunger.ca](http://www.healthyhunger.ca) More information is on our website.

## ENTRY AND EXIT

To ensure an orderly entrance into and exit out of the school, all students have been assigned an entry and exit door. The front doors are for the exclusive use of guests, volunteers, and staff. Parents picking up their children are to meet them at their designated exit door or at a predetermined location, outside of the school. For safety reasons, it is important to keep the front foyer clear at all times. As a backup, always tell your child to come into the office if you are late picking them up.

There is no yard supervision before 8:45 am or after 3:30 pm. Once the bell has rung in the morning and after lunch, all doors will be locked. Entry will only be possible at the front door. Students arriving late to school must enter the school through the front doors and report to the office for a late slip. Parents/guardians in the hallways during or after school compromise:

- Student safety and confidentiality
- Identification of strangers
- Student/teacher attention

## SCHOOL VISITORS

The Safe Welcome Program is in effect for all DDSB elementary schools. All school doors will be locked 10 minutes after the entry bell. Visitors to the school will be required to contact the school office by the front door buzzer to gain access to the school during class time.

All persons entering the school must report to the office and sign in/out. Visitor badges are to be worn at all times to allow for easy identification and approve authorization to be in the school or on the property. Parents, your assistance on following this policy helps staff and students increase security and easily identify unauthorized visitors.

## SAFE ARRIVAL PROGRAM

The safety of our students is our first priority. Attendance checks are made each morning and afternoon at Vimy Ridge P.S. To assist in this process, please advise the school in advance via School Messenger website or App. If your child is going to be absent or late.

If a student is absent and no call or note has been received, the office staff will contact the absent student's parent either at home or work. If a parent cannot be reached, we will call the emergency contact listed on the registration form. Our safe arrival program relies on effective communication between the home and school.

**1-844-350-2646 or visit [schoolmessenger.ca](http://schoolmessenger.ca)**

All students arriving after the bell rings are asked to sign in at the office and receive a late slip before proceeding to class. Students not participating in class excursions or school events are expected to attend school on that day. Assignments will be left by the homeroom teacher and the student will be allowed to work in another classroom for the duration of the trip. If the student is not participating and will not be attending school, a note is required from the parent.

**When it is necessary to pick up your child during school hours, (e.g., appointment) please follow this procedure:**

- Send a note of explanation beforehand to your child's teacher.
- When it is time to pick your child, come to the SCHOOL OFFICE. Please do not go directly to your child's classroom.
- Your child will be waiting at the office or the secretary will call your child for you.
- Be sure to sign out your child in the record book with the Secretary before leaving.
- When a student is absent, it is their responsibility to catch up on missed work.
- ***If another adult is sent to school to pick up your child, please inform the school ahead of time in writing.***

**SCHOOL CLOSURE DUE TO WEATHER**

Severe weather conditions sometimes cause changes to our daily routine. If the weather looks questionable, please check the list of stations below. The announcement will be either:  
- schools are closed (no one comes to school that day)  
- schools are open, but buses are not operating  
The school will deliver a modified program on snow days dependent on the number of students in attendance.

**Stations**

|                  |            |             |
|------------------|------------|-------------|
| AM 1010 CFRB     | 1350 CKVO  |             |
| FM 94.9 Durham R | 95.9 KX96  | 99.9 Virgin |
| 98.1 CHFI        | 99.1 CBC   | Radio       |
| 104.5 CHUM FM    | 107.1 Q107 |             |

**COLD WEATHER AND OUTSIDE ACTIVITIES**

During the cold winter months, parents are often concerned about their child's health and well-being while playing outside during recess and lunch. It is our school policy to consider the temperature outside and the wind chill factor to assess current conditions. As a school, we also rely on staff personnel outside with the children to make the final call. As the weather dictates, the outside time period is modified. We try to give our students some outside time to run off energy and to have a break because it helps them focus better in class! An extra set of clothes to be kept at school for younger students is highly recommended.

**PARKING, SAFETY, KISS N' RIDE**

When dropping off or picking up your child, please proceed directly to the Kiss n' Ride loop at the north-east corner of the school, **do not park in the school driveways**. We ask that all parents make a right turn as you exit onto Telford St. during the morning period.

Parents and visitors are required to observe all bus zone, one-way traffic and parking signs. The handicapped parking spots must be reserved for vehicles transporting disabled students or visitors.

The Town of Ajax Crossing Guard will assist students across Telford at Carter-Bennett. Students must follow the sidewalks either east or west to the school and not walk through the parking lot. Students should watch for cars entering and exiting the parking lots when using the sidewalks.

**STUDENT ILLNESS AT SCHOOL**

If you are aware that your child is not well, please keep him /her home. This strategy prevents the spread of infectious viruses and increases safety for all students. The school does not have the staff to supervise ill children (especially during recess). Students who become ill or are injured at school may require parental or medical attention. We attempt to contact parents first; however, parents must provide a reliable and available emergency contact person. If we feel a student would benefit from immediate medical attention and his/her parent or emergency contact cannot be reached, a staff member will transport the student to the Ajax-Pickering Hospital for treatment. In the case of extreme medical need, ambulance services will be requested.

NOTE: No staff member is permitted to administer any medication, including over-the-counter drugs, to any student without having a completed "Request for Administration of Oral Medication" form, signed by a physician. These forms are available at the office.

**LUNCH HOUR PROCEDURES**



Students will eat in designated areas in the school. Students will have fifteen minutes to eat their lunch. The remainder of the hour will be spent outside on the playground. Each area will be supervised by an adult lunchroom supervisor and/or staff. Lunch bags or boxes should have students' names marked on them. Students who go home for lunch will need to ensure that their required documentation is signed by their parent/guardian and are asked to return to school by 12:40. Students **are expected** to bring litterless / boomerang lunches and snacks to help reduce the amount of garbage collected. Students are asked to not bring glass bottles to school.

**Lunch Room Expectations**

- Students are to remain in their assigned classroom.
- Students sit and use a quiet voice while eating lunch.
- Students are respectful and clean up after eating lunch.
- Students follow the direction of the supervisors.
- During indoor recesses, quiet activities will be encouraged (e.g., board games, puzzles, crosswords, etc.).
- Students not following expectations may lose the privilege to eat IN their classroom/school for lunch.



### **Allergy Alert**

The Vimy Ridge P.S. community supports the philosophy of inclusion and endeavors to create a safe school environment for all staff and students. We require your assistance and cooperation to make our school an "Allergy Alert School". Several students and staff, if exposed internally or externally to food containing nuts or peanuts, may experience severe, perhaps life-threatening reactions. This allergy is not something our school regards lightly. To ensure the safety of these students, we ask that you do NOT send any food containing nut products to school with your child. Written notification will be provided to the families of students in classrooms where other food allergies are diagnosed. As we are also a scent-free school, please respect our fragrance-free policy to provide a healthy environment for all members of the school community.

### **USE OF SCHOOL PHONE**

The use of cell phones for phoning or texting is prohibited during school hours. Occasionally it may be necessary for a student to make use of the school phone. Permission must be obtained from a staff member and a valid reason given. **A request to use the phone to make arrangements for visiting friends after school or at lunch time is not a valid reason.**

### **RELIGIOUS ACCOMODATIONS**

If you anticipate that you or your family might require religious accommodation at any point during the school year we ask that you inform the administration at your child's school as early as possible, preferably at the start of the school year. Areas that you might consider include, but are not limited to, the following:

- Observation of major religious holy days and celebrations
- Accommodation in, or exemption from specific areas of the curriculum or other school activities
- Religious attire
- Modesty requirements in physical education
- School opening and closing exercises
- Prayer
- Dietary requirements

We invite you to speak to our school administration about unanticipated religious accommodation needs as they arise

### **DOGS**

The presence of dogs on the school grounds is a safety issue. Please help us to maintain a safe school environment and refrain from bringing your dog on school property.

### **LOCKERS**

Student lockers are the property of the Durham District School Board. They are on loan for the school year and to be treated respectfully. Lockers are to be used to store school related materials and authorized personal items only, such as outer garments, footwear, and a lunch. Students are solely responsible for the contents of their lockers. Administration has the authority, with reasonable suspicion, to search personal property and lockers. Principals have the duty to seize contraband material, to be held by the administrator for disciplinary proceedings, and may be turned over to law enforcement officials. The right to search is established

to assist Principals and Vice-Principals in providing for the safety and welfare of all students and staff by the authority of the Education Act.

### **LIBRARY COMMONS**

The Library Commons is open for book exchange and research during instructional hours. Students are encouraged to exchange their books as soon as they have finished reading them. Students and teachers have access to all resources such as books, magazines, encyclopedias, internet, computers and audio visual equipment. Students are reminded to treat all books and resources with respect. After 14 days, material is overdue. There are no late fines; however, if a book is not returned it is considered lost. Students may not take out books until others are returned or replaced. Replacement cost for paperback books that are lost or damaged is \$5.00 to \$10.00 and hardcover books are \$10.00 to \$50.00.

### **MUSICAL INSTRUMENTS**

Each intermediate student will be assigned a musical instrument which will be available for sign-out with parental permission. Students will be responsible for the instrument while it is in their possession and may be asked to replace or repair the instrument should any damage occur.

### **SCHOOL TRIPS**

From time to time, students will take part in school trips to complement the curriculum. These trips are important educational experiences and it is our hope that all students are included in these activities. However, should a student's behaviour be such that it is felt that his/her participation could negatively impact on the success of the activity, he or she may be asked to remain at the school at the discretion of the staff. Class trips usually entail a cost to each student. We regret that refunds cannot be made in the event that a student cancels or is unable to attend. Permission forms and money are to be handed in at least one week before the trip is scheduled. Otherwise students may not be allowed to attend. Students not participating in class trips or school events are expected to attend school on that day. Assignments will be left by the homeroom teacher. If a student is not participating AND will not be attending school, a phone call is required from the parent.

### **BUS SAFETY**

Transportation by bus is an extension of the classroom and therefore the established school code of conduct applies. Additional unique safety requirements specific to bus riding are as follows:

- Treat the driver with respect and follow his/her instructions
- Be courteous and respectful to others on the bus
- Act appropriately to not endanger the safety of themselves or others including, but not limited to:
  - Not engaging in activity that interferes with the safe operation of the bus
  - Remain seated at all times, facing forward while the bus is in motion
  - Keeping hands, feet, arms, head and belongings inside the bus until you have exited
  - avoid distracting or speaking to the bus driver in the case

- of emergency
- refraining from inappropriate behavior on the bus, e.g., throwing of items, swearing, fighting, bullying, eating or drinking
- Not bringing drugs, alcohol or weapons onto the school bus

### **VACATIONS**

Please note that vacations while school is in session are strongly discouraged. When absences are unavoidable, please let the teacher and office know before you leave. Teachers are not required to provide programming during this absence but students will be responsible for catching up on concepts and assignments missed. Any student missing more than 15 consecutive days of instructional time will be removed from the register and re-registered upon return to school. It is not necessarily guaranteed that the student will be re-registered into the same class as prior to the vacation.

**Please see the office for a ‘Temporary Excusal of Attendance’ form that needs to be filled out before your child’s absence.**

### **PERMISSION TO ENROL “OUT OF AREA” POLICY**

The Durham District School board has a policy in place which allows parents to request permission to have their children attend a school other than the school designated as their “home” school. Permission may be granted subject to the following conditions:

- There is space to accommodate the student in the requested grade/class;
- All requests are provisional until enrolment is confirmed on the first Friday of the new school year. Enrolment shifts may necessitate the need for the student to return to the home school;
- The parent will provide the transportation for the student;
- The “Permission to Enrol” form must be completed each year. The acceptance of the student is made on a yearly basis and renewal is subject to accommodation changes created by shifting enrolments. (This means that it is possible that a student who has attended our school in the past may be asked to return to their home school.)

### **EMERGENCY EVACUATION**

The immediate evacuation of the school building and property would mean that there is a need for students to leave the school and grounds before regular dismissal time. An example of this would be fire, broken water pipes or other dangers. Our Evacuation Centre has been established as Maxwell Heights Secondary School, 1100 Coldstream Drive, Oshawa.

### **NUCLEAR EVACUATION PROCEDURE**

In the event that our school is notified of a Nuclear Evacuation the following steps will be taken.

1. Staff will follow a detailed procedure to ensure the safe removal of all students.
2. Buses will be dispatched by the Durham District School Board to pick up all staff and students and transport them to our designated holding Centre – Maxwell Heights Secondary School. Information will be posted on the front

3. All the students who are to receive a KI pill, as indicated by their parents on the registration form, will be administered the pill by staff when the authorities direct the school to do so.
4. Parents are asked not to phone the school as it is vital that phone lines be kept open for critical information.

### **SCHOOL COMMUNICATION**

All school events and news items are posted on the web site. Classroom home pages are also updated regularly and are the best way to find out what is happening in your child’s classroom. School information will be sent home inside the plastic sleeve of the Student Agenda, with the youngest student in your family. Please be sure to check your child’s bag/backpack, or ask for his/her agenda, every day. The agenda should be checked daily.



### **HOMEWORK**

Homework is often the result of incomplete school work that was assigned during the instructional day. There is however a need for students to spend extra time at home to work on special assignments or to reinforce skills

taught in the classroom. These may take the form of projects, preparing a speech, studying and reviewing for tests. Homework is meant to be a means of adding to the classroom experience through carefully planned assignments, as well as to develop independent time management and problem-solving skills. Parents and students should set aside time each night for homework and regular review. The Durham Board suggests 10 minutes a night per grade level as a guideline where needed (i.e. grade 1 - 10 mins, grade 6 - 60 mins). Parents requesting homework for an absent child are requested to call in advance with the request. The teacher will leave homework in the office to be picked up at the end of the day.

### **ACCEPTABLE USER POLICY FOR STUDENTS USING THE INTERNET**

Vimy Ridge P.S. has implemented a computer use agreement. The agreement is for all students in our school who may use the Internet, and is an agreement between school, parents and students. Only children who return a signed form will be able to access the Internet. Any student who is found misusing this privilege will have their “license” taken away for a period of time ranging from one week to the remainder of the school year.

### **TECHNOLOGY**

Consistent with the practices of Durham District School Board, cameras, cell phones, and all personal electronic devices should be turned off and be out of sight on school property. At times, a school administrator and teachers may approve the use of specific technology for purposeful instruction and communication. Progressive Discipline will be implemented for students in violation of these expectations. Personal electronic devices may be confiscated and parents contacted. The Durham District School Board cannot assume liability for lost or stolen personal electronic devices.

## **VALUABLES**

The school staff cannot be held responsible for items of value that students bring to school. Money should not be kept in backpacks or desks. No valuables (money, jewellery, etc.) should be left in change rooms. Students are responsible for all play equipment, etc. that they bring from home. Remember: if you can't afford to lose it, please leave it at home.

## **LOST AND FOUND**

To help reduce the number of lost items please label all items with your child's name. Parents and students are encouraged to regularly check for lost items. Once a term, lost and found items will be displayed in the school. Unclaimed articles will be sent to a charitable organization at the end of each term.

## **SCHOOL ATTIRE**

Students are expected to come to school suitably dressed for an educational environment.

Hats are to be removed upon entering the building. Clothes should be clean, neat and of a style that is not offensive to fellow pupils and/or staff. Students are not allowed to wear any clothing item that contains any advertising logos for products such as alcohol, cigarettes, or illegal substances. Clothing may not contain statements that are considered offensive to administration, teachers and/or students.

Shorts and skirts must be an appropriate length. A good guideline for length is to ensure that shorts and skirts extend to the fingertips when arms are at your side. Tops must NOT be low-cut and must cover the midriff/waist and back. Spaghetti straps are NOT permitted. Underwear is not to be shown. See-through mesh tops or pyjama bottoms are not to be worn.

Students who arrive at school in attire will be given the opportunity to change or to cover up. During the colder months, outer clothing such as outdoor jackets and hats are not acceptable for class instruction. We want to make the learning environment as conducive to learning as possible.

## **CODE OF CONDUCT**

The discipline policy at Vimy Ridge P.S. reflects the policy of the Durham District Board of Education to maintain within the schools under its jurisdiction a code of behaviour for both the students and staff that respects the integrity of the individual, the rights of persons in the school and the responsibility of such persons to the school community. We ask that all families review the Code of Conduct on-line at [www.ddsb.ca/school/vimyridge](http://www.ddsb.ca/school/vimyridge) Discipline at Vimy Ridge P.S. centres around three beliefs. Discipline confirms with students: when and what they have done wrong, how they have ownership of the problem, and how to solve the problems they created. Discipline at Vimy Ridge P.S. uses logical and realistic consequences. It is our belief that students who experience logical and realistic consequences learn that they have positive control over their lives. They make decisions and solve problems. Discipline also leaves student dignity intact. Good relationships will be fostered and a strong sense of community established through the

implementation of Restorative Practices at Vimy Ridge P.S.

Expectations help to create a structure that serves as a backbone to teaching and learning and promotes a safe school environment. Vimy Ridge P.S. will promote and support positive student behaviour through the provision of programs such as bullying prevention and character development

## **ADDRESSING BULLYING: "OUR 4 R'S OF BULLYING PREVENTIONS"**

Vimy Ridge students will be encouraged to use these 4R's in order to prevent and address bullying at all times:

### **Recognize**

- \* Know what bullying looks like, sounds like and feels like
- \* Understand the difference between bullying and conflict

### **Refuse**

- \* If you don't like what you see happening, invite the victim to walk away with you
- \* Choose an Upstander action

### **Report**

- \* Report facts to a trusting adult
- \* Know the difference between "tattling" and reporting

### **Restore**

- \* Choose to make positive choices
- \* Be an Upstander and part of the solution

## **EXPECTATIONS FOR STUDENTS**

### **RESPECT**

- Be courteous, considerate, and show respect for everyone (peers, teachers, invited guests, supply teachers, support staff and parent volunteers)
- Show respect for school building, property, contents and grounds
- Respect the feelings of others, avoid use of profane or improper language
- Respect the ethnic, cultural and linguistic heritage of others
- Respect for self

### **BEING PREPARED FOR SCHOOL**

- Be prepared for class, demonstrate good work habits,
- Arrive at school and classes on time
- Attend school regularly

### **BEHAVIOUR**

Students will:

- Maintain the same standard of behaviour expected in classrooms for all school functions and trips
- Walk appropriately at all times and ensure that their hands remain by their sides away from other children, walls, and bulletin boards
- Develop positive attitudes and behavior
- Refrain from practices which endanger him/her, and/or others as well as school property
- Participate to the best of his/her ability in the school's program



- Keep outdoor clothing and backpacks on hooks or in lockers

Please Note the Following:

- Skateboards, hockey sticks, roller blades, scooters, are not permitted on the yard
- Hats and headgear are not to be worn in the school by students. The exception would be cultural or religious headgear or on special spirit days (i.e. Hat Day)
- Gum chewing is not allowed in the school

### **Progressive Discipline**

Our school supports a proactive approach to discipline.

**Progressive Discipline** will be the underlying philosophical approach to determining the consequences for students whose behaviour is deemed to be inappropriate. It is our belief that students who experience logical and realistic consequences learn that they have positive control over their lives.

Progressive discipline helps students to learn to make responsible decisions and solve problems independently. Progressive discipline also leaves student dignity intact. High expectations for responsible and mature behaviour help to create a structure that serves as a backbone to teaching/learning and promotes a safe school environment.

Students who do not comply with the School Rules and Expectations outlined in the Code of Conduct will be dealt with in a fair and considerable manner. Actions taken will depend on the circumstances of each individual case. Consequences will be flexible enough to accommodate varying levels of student maturity, and progressive enough to allow recurring or more serious offences to be consequence more firmly.

**Mitigating factors will be considered before determining consequences.** The following are possible consequences that may be considered for inappropriate behaviour. These are not in sequential order.

- An informal or formal interview
- Problem solving exercises
- Counselling
- Loss of privileges
- Parental contact letter/phone/note in the agenda
- Temporary removal from class, yard, activity or event
- Classroom or Office detention
- Development of a behaviour contract with teachers/S.E.R.T.
- Compensation by students to the school, another student or a teacher for the damage, loss or destruction of property
- Out of school suspension
- Police involvement
- Expulsion

### **Suspension:**

Suspension is a consequence imposed upon a student whereby he or she is prohibited from attending at his or her school and from engaging in all school-related activities for a defined period of time.

### **Circumstances Leading to Possible Suspension:**

A student may be suspended, depending on the circumstances, if the student commits any of the following infractions while he or she is at the school, at a school-related activity or in other circumstances where engaging in the activity will have an impact on the school climate:

- Uttering a threat to inflict serious bodily harm on another person;
- Possessing alcohol or illegal drugs;
- Being under the influence of alcohol;
- Swearing at a teacher or at another person in a position of authority;
- Committing an act of vandalism that causes extensive damage to school property at the pupil's school or to property located on the premises of the pupil's school;
- Bullying (\*\*\*) Bullying, as defined by the Ministry of Education,; "Bullying is typically a form of repeated, persistent, aggressive behaviour that is directed at an individual(s) that is intended to cause (or should be known to cause) fear, distress, and/or harm to another person's body, feelings, self-esteem, or reputation. Bullying occurs in a context where there is a real or perceived power imbalance."); or
- Any other activity that is an activity for which a principal may suspend a pupil under a policy of the Board.

A suspension can be no less than one school day / no more than 20 school days. Some instances may require police involvement.

### **Circumstances Leading to a Suspension, Investigation, and Possible Expulsion:**

A student will be suspended if engaged in any of the following activities while at school, at a school-related activity or in any other circumstances where engaging in the activity will have a negative impact on the school climate:

- Possessing a weapon, including possessing a firearm;
- Using a weapon to cause or to threaten bodily harm to another person;
- Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner;
- Committing sexual assault;
- Trafficking in weapons or in illegal drugs;
- Committing robbery;
- Giving alcohol to a minor;
- Any other activity that, under a policy of the Board, is an activity for which a Principal must suspend a student and conduct an investigation to determine whether to recommend to the board that pupil be expelled.

A student may be suspended up to 20 school days (may lead to an expulsion). These circumstances all require police involvement.

